



# Michigan Islamic Academy

"...AND SAY: LORD, INCREASE ME IN KNOWLEDGE"

## ENROLLMENT AGREEMENT

Academic Year 2022-2023

### Student Information:

Name of Student: \_\_\_\_\_

DOB: \_\_\_\_\_ Grade Completed (in 2021/2022): \_\_\_\_\_ Gender: \_\_\_\_\_

Are you interested in MIA transportation?  Yes  No

Previous School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### Student Behavior:

Has your child previously acquired any major behavioral violations such as suspension or expulsion?

If **Yes**, please explain:

1. \_\_\_\_\_

2. \_\_\_\_\_

### Special Needs/Accommodations:

Does your child have special needs (I.E.P/504) or require specific accommodations?

If **yes**, please list the special needs or accommodations required. MIA may require more documentation to support your child.

1. \_\_\_\_\_

**Medical Information:**

Medications: \_\_\_\_\_

Does your child have any medical condition(s) of which the school should be aware? If so, please check.

Epilepsy  Diabetes  Allergies  Asthma  Heart Trouble  Hearing  Speech  Vision  Other

Please explain briefly: \_\_\_\_\_

Medications: \_\_\_\_\_

**Language Survey:**

Is English regularly (most of the time) spoken at home?

If **No**, assess the student’s language proficiency in your opinion. (Choose one for each category)

Speaks English

- None
- Limited
- Proficient

Reads English

- None
- Limited
- Proficient

Writes English

- None
- Limited
- Proficient

What language(s) **other than** English are spoken at home? \_\_\_\_\_

**Family Information:**

Father’s Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Mother’s Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2301 Plymouth Rd. Ann Arbor, MI 48105 - Tel: (734) 665-8882 - Fax: (734) 665-9058**

Home Address: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Number of family members in household: \_\_\_\_\_

**Emergency Contact Information:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_

**PLEASE SPECIFY**

- White (Anglo)                       Black or African or African American                       Asian
- Two or More Ethnic Groups                       Native American                       Hispanic | Latino
- Native American                       Other: \_\_\_\_\_

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**Parent Service Hours:**

In an effort to engage parents in school improvements, and due to the continuous need for resources that support the school administration and the PTO organization, *MIA requests that each family contribute 20 hours of Parent Service Hours each academic year.* A \$200 fee will be automatically added to your FACTS account. Parent Service Hours can be fulfilled by assisting teachers, helping out in the school office, monitoring lunch, chaperoning field trips, and so on. Upon completion of the Parent Service Hours, your FACTS account will be reimbursed. Families also have the option of paying the \$200 in place of fulfilling their Service Hours. Parent Service Hours must be **completed by May 1** in order to qualify for the reimbursement.

- I understand that in signing this Enrollment Agreement for the 2022/2023 academic year, I accept the rules and regulations of Michigan Islamic Academy as well as the payment schedule.
  
- I also understand that the Registration and Materials Fee is non-refundable. If the student is withdrawn after the first day of school, the parent is responsible for paying 50% of the total tuition, and the entire amount of the Transportation Fee.
  
- I have read and understood the terms of this agreement.

\_\_\_\_\_  
**Name (Print)**

   Parent |    Legal Guardian  
**Relationship to Student (Please Circle One)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



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## RELEASE OF STUDENT RECORDS

**Please indicate the information of your child's previous school**

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I, \_\_\_\_\_ the parent/guardian of the student named below, wish to enroll my child in Michigan Islamic Academy. I authorize the release of all academic, disciplinary, and health records for the named student to Michigan Islamic Academy. I also grant the school permission to inquire about previous academic and behavioral performance of the named student.

*Please send all academic, disciplinary, and health records as well as any other reports that would assist us in evaluating and placing this student.*

\_\_\_\_\_  
(Student's Name) . \_\_\_\_\_  
(Date of Birth)

ALL RECORDS SHOULD BE SENT TO:

**Michigan Islamic Academy  
2301 PLYMOUTH RD.  
ANN ARBOR, MI 48105**

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_



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## PHOTO RELEASE FORM

Academic Year 2022-2023

As a parent or guardian of this student, I hereby consent to the use of photographs/video recordings taken during the course of the school year for publicity, promotional, and/or educational purposes (including publications, presentations, and/or broadcasts via newspaper, Internet, and other media sources). I do this with full knowledge and consent and waive all claims for compensation for use or for damage.

- Yes**, I give consent to Michigan Islamic Academy to photograph or videotape my child for school purposes and/or at school events.
- No**, I do not authorize Michigan Islamic Academy to photograph my child for any of the purposes listed in the above agreement.

Parent/Guardian (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_



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## TERMS AND CONDITIONS AGREEMENT

### Academic Year 2022-2023

Michigan Islamic Academy (MIA) is proud to continue to partner with *FACTS Management* for the processing and collection of our families' tuition and fees for the 2022-2023 school year.

1. I (the undersigned) understand that, upon acceptance of this **Terms and Conditions Agreement** and payment of Supply Fees, a place will be reserved in the school for the enrolled student(s).
2. I agree to the following:

#### I. Responsibility for Tuition:

- i. If a parent chooses to withdraw a child after the first day of the school year, it is the ethical and legal responsibility of the parent(s) to pay 50% of the remaining tuition, as well as the full amount of transportation fees (if applicable). If a child is dismissed from the school due to behavior problems and/or very poor academic progress, the parent(s) is/are ethically and legally responsible for 50% of the remaining tuition for the entire academic year (and the full amount of transportation, if applicable).
- ii. If the undersigned is granted financial aid from the school (via *zakat/sadaqah* from the MCA), then tuition payments will be adjusted accordingly.

#### II. Tuition Payment Policy:

- i. It is the policy of Michigan Islamic Academy that the full tuition amount may be divided over a maximum of 10 installments to be paid monthly.
- ii. If this amount has not been paid by the tuition due date, a \$35 late fee is to be paid directly to FACTS management. If the tuition amount is still not received by then, a warning letter will be issued to the parents. If no action is taken by the parent 30 days after the original payment due date, their child(ren) will not be admitted until a payment is received or until a payment plan has been arranged between the parent(s) and the MIA School Board.

**Please note:** Additional charges may be accrued if payments continue to be late.

- iii. The MIA Board reserves the right to change the number and span of tuition payments within an academic year. Parents will be informed in advance of any changes to the current policy.
- iv. MIA reserves the right to withhold any student records, including report cards and transcripts, in case of delinquent payments.

Parent/Guardian (Print Name) \_\_\_\_\_

Child Name \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Tuition Schedule: 2022-2023 Academic Year

### Supply Fees

DUE AT REGISTRATION (NON-REFUNDABLE):

Grades	Supply Fees
PreK-8	\$350
9-12	\$450

<b>PRESCHOOL</b>	5 Days	<b>\$7300</b>
(Preschool students must be 3 years by September 1 <sup>st</sup> )		
<b>Kindergarten</b>	5 Days	<b>\$6800</b>
(KG students must be 5 years by September 1 <sup>st</sup> )		
<b>ELEMENTARY PROGRAM</b>	(1st- 5th Grade)	<b>\$6300</b>
<b>MIDDLE SCHOOL PROGRAM</b>	(6th – 8th Grade)	<b>\$6400</b>
<b>HIGH SCHOOL PROGRAM</b>	(9th -11th Grade)	<b>\$6500</b>
<b>Senior Dual Enrollment</b>	12th grade	<b>\$3300</b>



# Discount

Number of Enrolled Students per Family	Discount	
1	1st Child	None
2	1st Child	None
	2nd Child	10%
3	1st Child	None
	2nd Child	10%
	3rd Child	20%
4	1st Child	None
	2nd Child	10%
	3rd Child	20%
	4th Child	30%
5 or more	1st Child	None
	2nd Child	10%
	3rd Child	20%
	4th Child	30%
	5th Child & and up	40%

## IMPORTANT NOTES:

- *Monthly payment is based on 10 equal installments. MIA Board reserves the right to change the number and span of these installments at any time within the academic year. Parents will be notified ahead of time of any changes in tuition payment policy.*
- *Tuition for Pre-School & Kindergarten is tax deductible.*
- *Family discount (i.e. tuition discount for families with multiple students at MIA), as described in the table, cannot be combined with any other discount or financial aid.*
- *The Multiple-child discount does not include the Pre-K Montessori program & Kindergarten.*
- *All fees from Dual Enrolled Students are the responsibility of the families.*
- *Parent Service Hours are 20 hours. In case parents do not complete their hours by May, a charge of \$200 will be applied to your FACTS account.*

*The tuition for the Montessori Pre-K program & KG no discount is offered for multiple students in these two programs.*

**Example:**

- *If you have 2 children in MIA, one of whom is in the Pre-K Montessori Program, then the first child will be charged \$6,900 and the second \$5850.*