



Michigan Islamic Academy

"...AND SAY: LORD, INCREASE ME IN KNOWLEDGE"

TERMS AND CONDITIONS AGREEMENT

Academic Year 2022-2023

Michigan Islamic Academy (MIA) is proud to continue to partner with *FACTS Management* for the processing and collection of our families' tuition and fees for the 2022-2023 school year.

1. I (the undersigned) understand that, upon acceptance of this **Terms and Conditions Agreement** and payment of Supply Fees, a place will be reserved in the school for the enrolled student(s).
2. I agree to the following:

I. Responsibility for Tuition:

- i. If a parent chooses to withdraw a child after the first day of the school year, it is the ethical and legal responsibility of the parent(s) to pay 50% of the remaining tuition, as well as the full amount of transportation fees (if applicable). If a child is dismissed from the school due to behavior problems and/or very poor academic progress, the parent(s) is/are ethically and legally responsible for 50% of the remaining tuition for the entire academic year (and the full amount of transportation, if applicable).
- ii. If the undersigned is granted financial aid from the school (via *zakat/sadaqah* from the MCA), then tuition payments will be adjusted accordingly.

II. Tuition Payment Policy:

- i. It is the policy of Michigan Islamic Academy that the full tuition amount may be divided over a maximum of 10 installments to be paid monthly.
- ii. If this amount has not been paid by the tuition due date, a \$35 late fee is to be paid directly to FACTS management. If the tuition amount is still not received by then, a warning letter will be issued to the parents. If no action is taken by the parent 30 days after the original payment due date, their child(ren) will not be admitted until a payment is received or until a payment plan has been arranged between the parent(s) and the MIA School Board.

Please note: Additional charges may be accrued if payments continue to be late.

- iii. The MIA Board reserves the right to change the number and span of tuition payments within an academic year. Parents will be informed in advance of any changes to the current policy.
- iv. MIA reserves the right to withhold any student records, including report cards and transcripts, in case of delinquent payments.

Parent/Guardian (Print Name) _____

Child Name _____

Signature: _____ Date: _____