



**MICHIGAN ISLAMIC
ACADEMY
COVID-19
SAFETY PREPAREDNESS
PLAN**

2021-2022



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Document Overview

Michigan Islamic Academy shall strive for excellence in education while nurturing the Muslim character.

- To apply holistic teaching methods to ensure each student’s spiritual and emotional growth as well as physical and intellectual development.
- To help students develop good character and God-consciousness through a rigorous training program in Islamic studies.
- To provide students opportunities to become responsible world citizens by instilling the importance of social activism, citizenship, and community service.
 - To apply the most proven curriculum in helping students achieve academic excellence.

Core Values

Faith, character, perseverance, resilience, and stewardship

Michigan Islamic Academy’s COVID-19 SAFETY PREPAREDNESS PLAN

Michigan Islamic Academy’s COVID-19 Safety Preparedness Plan is intended to provide guidance for school operations and procedures under the current pandemic environment in conjunction with recommendations and/or statutes of the Governor’s Office, Michigan Department of Education (MDE), Washtenaw County Health Department, and Centers for Disease Control and Prevention (CDC). It is Michigan Islamic Academy’s top priority to maintain a safe and healthy school environment. We will continue to coordinate with the aforementioned institutions for updates, consult with relevant stakeholders, and adhere to the most recent and restrictive recommendations.

Per Governor Gretchen Whitmer, Michigan schools may reopen with onsite instruction from August 2020. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to significantly reduce the risks to students, teachers, staff, and their families. This guidance document contains information on four sets of practices that minimize the likelihood of viral spread, including some that are requirements for all schools and others that are recommendations:

- PROVIDE NOTICE: Requirements for parental and public notices
- PREVENT: Required practices to prevent the virus from entering the school
- RESPOND: Required practices to respond to a lab-confirmed case in the school
- MITIGATE: Recommended and required practices to reduce likely spread inside the school

There may be situations that necessitate temporary rolling closures of face-to-face instruction due to positive COVID-19 cases in school. In this case, E-Learning or virtual classes will take place. Parents, educators, and school administrators should be prepared for this in the event that it occurs, while actively working to prevent it through prevention and mitigation practices. **Since the current conditions, medical landscape, and body of knowledge surrounding COVID-19 continue to evolve, this document will be revised accordingly.**

Considerations for Operations

Michigan Islamic Academy will focus on the following immediate needs to prepare for school operations under the current pandemic. [See CDC School Reopening Planning Tool](#)

- Contact the school insurance carrier to discuss the specifics of liability coverage.
 - Review and align the MIA 2021-2022 school year calendar with the Ann Arbor School District (AAPS).
 - Purposeful staff PD days considering the unpredictability with how COVID-19 is evolving.
 - Review an alternative command structure if administrative and/or key employees are unable to work.
 - Review policies and procedures included in handbooks to provide more flexibility and remove punitive measures for absences when there is a determined illness, a localized outbreak, or exposure of a contagious disease.
 - Establish predetermined thresholds for mitigation strategies (See Appendix E) by following the CDC guidelines which can be found [here](#) [Reference page 3, “When a confirmed case has entered a school, regardless of community transmission.”]
 - Update supply inventory to thoroughly clean and disinfect all buildings, desks, equipment, and other surfaces prior to students and/or staff returning and after return, using [CDC, Environmental Protection Agency \(EPA\)](#), and [Occupational Safety and Health Administration \(OSHA\)](#) guidelines.
 - Review Drill Consideration for the following drills: fire, man-made, tornado.
 - Review Physical Distancing expectations found in *physical distancing in the School Environment*. See Appendix A.
- Review procedures for buildings and collect daily health reports.
 - Track reasons for student and staff absences.
 - Report positive cases of COVID-19 (one or more) to the local health department for additional closing guidance and contact tracking.
 - [Report COVID-19 Positive Cases WCDH](#)
 - [CDC Schools Decision Tree](#)

[CDC Considerations for Schools](#)

- Develop screening procedures by following CDC guidance. See Appendix B.
- Review student and staff daily schedules to provide adequate time for handwashing, sanitizing desks, and other good hygiene practices. For specific hygiene practices, see Appendix B.
- Review school safety procedures to minimize infection. See Appendix B.
 - A designated holding area for students/staff who might have COVID-19 or other communicable diseases will be assigned while individuals are waiting for pickup. The area will be disinfected frequently and restricted to authorized staff/students.
- Review personal wellness inventory and order necessary supplies.
 - Touch-free thermometers
 - Symptom screening tool
 - Sanitizers/cleanser, hand soap, and tissues
 - CDC [Recommended face-covering usage](#)
 - Touch-free or lid-free trash cans, touch-free faucets, other supplies
 - Air Purifiers with HEPA Filters
 - COVID-19 Testing Kits
- Review and revise the parent and employee handbooks for clarity to address attendance issues related to potential COVID-19 exposure, illness, and concerns. Keep in mind any emergency laws that are in effect and are applicable to schools (i.e., the Families First Coronavirus Response Act).
- Review and revise administrative job descriptions for appropriate duties, especially in view of the pandemic.
- Review Attendance, Extra-Curricular, and Co-Curricular Re-entry Considerations. See Appendix C.
- Review and revise the school's technology plan and examine what steps can be taken to ensure fast and reliable internet access and devices in preparation for intermittent and/or continuous remote e-learning.
- Review and revise the school's professional development plan to provide relevant training for teachers and staff, including substitute teachers.

Suggestions include:

 - Symptoms of COVID-19, prevention techniques, and school procedures. [Click here for free 2-hour training.](#)
 - Best practices for remote learning.

- Best practices in math and literacy remediation/ differentiation.
 - Best practices to assess the academic loss.
 - Signs of mental health stress in students and staff, trauma-informed practices, best practices to address social, emotional, and behavioral wellness.
 - Individual staff members' responsibilities, if full virtual or e-learning occurs during the school year.
 - Custodial staff's training on effective methods of and time schedules for cleaning and disinfecting of work and play areas.
- Revise the 2021-22 budget to account for the curriculum updates, remote learning and safety/sanitation supplies.
- Review policies and procedures to address volunteers, visitors, and deliveries.
- Revise the school's facilities usage plan based on recommendations from the [CDC Considerations for Schools](#).
- Plan and prepare for academic and social, emotional, and behavioral wellness.
- Considering academic loss from 2020-2021
 - Considering social, emotional, and/or behavioral wellness needs.
 - [National Association of School Psychologists: Helping Children Cope with Changes Resulting from COVID-19](#)
 - [Guidance created by the CDC to help teachers and parents talk with their students about COVID 19](#)
- Hire qualified substitute employees (with preserving the current cohorts) in all positions given that substitutes can be very difficult to secure. Plan for reduced staff operations and increased costs.
- Develop a School Communications Plan to account for the fluidity of the COVID-19 situation.

Remote Learning Plans

Michigan Islamic Academy may resume remote learning on the classroom or school wide level in the case of a Covid-19 outbreak at the school according to the discretion of the MIA Health Advisory Committee or if ordered to do so on the national, state, and/or local level. The Canvas e-Learning Management System and/or Zoom software will be utilized for this purpose.

In-Person Protocol: Appendix A

Physical Distancing in the School Environment

Michigan Islamic Academy will take the following Physical Distancing measures for face-to-face instruction. These protocols may evolve as they are implemented and as more information is obtained about COVID-19 and/or new guidelines come from the CDC, MDE, and etc.

Educational programming that meets the needs of all students:

- Hold in-person classes for all students in Pre-K through 12, Monday through Friday.

Course sizes, structure, and classrooms geared to decrease infection:

- Student and staff groupings/cohorts will be as static as feasible by having the same group of children stay with the same staff as much as possible. Individual elementary grades and their homeroom teachers and/or assistants will be their own cohorts. Middle and high school students and staff will be treated as a single cohort.
- Large classes will be reorganized to allow for smaller classes, Physical Distancing, and other precautions.
- Assemblies, field trips, orientations, and other large gatherings will be reorganized to allow for Physical Distancing, and the frequency of such gatherings will be reduced until conditions are favorable.
- Students will use the playground one class at a time. Students will use hand sanitizer upon entering and exiting the playground.
- Classes will be held outdoors whenever possible.
- Desks will be rearranged to increase space between students when possible; all students

regardless of vaccination status will be expected to wear a mask at all times in the classroom and a face shield when eating or drinking.

- Desks will face in the same direction.
- Students will remain in the classroom on an assigned seat and activity area.
- Activities that combine classes or grade levels will be reduced or eliminated.
- All staff regardless of vaccination status will be required to wear masks at all times during in-person whole staff gatherings/meetings. Parent-Teacher Conferences and events involving parents and/or visitors will be held remotely or outdoors.
- Each group (cohort) of students will be assigned a specific bathroom.
- Staff will be assigned a restroom/lounge on the same floor as their class.
- Classroom visitors will not be permitted.
- Parents and delivery personnel will not be permitted in the building.
- Electronic devices, toys, books, art supplies, and other games or learning aids will be disinfected as frequently as possible to enable sharing.
- Adequate supplies will to the extent possible be ensured to minimize the sharing of high touch materials. Art supplies, equipment, etc. for elementary students will be assigned to a single child or the use of supplies and equipment will be a time and these will then be cleaned and disinfected between uses.

Lunch procedures updated to minimize exposure:

- Students will wear face shields while eating lunch whether in the classroom, in the gymnasium, or outdoors.
- Students will practice hand washing or sanitizing to ensure safe eating practices.
- PTO lunches and bake sale items will be individually packed in to-go containers to prevent the formation of long lines and for sanitary purposes.
- PTO officers only (not parent volunteers) will be permitted into the building to serve lunch and deliver bake sale items.
- PTO will develop and circulate a Food Safety Best Practices document for volunteer cooks and bakers.
- Food-sharing will be prohibited.
- Classroom snacks or party items will be commercially prepared and prepackaged. The acquisition will be coordinated by school staff or administration.

Limited number of students congregating in one location:

- As applicable/ possible, students will use different entrances and/or directional paths.
- Staggered times when necessary for student arrival, dismissal and recess.
- Students will stay in classrooms at dismissal time as opposed to mingling with other classes in the hallway.
- Each group/cohort will use designated restrooms.

- Furniture will be rearranged so as to avoid clustering in common areas.
- In locations where students line up, tape or other visuals placed on the floor will indicate appropriate physical distancing.

Decreased congregating of employees in one location:

- The staff/teachers' lounges will be used to warm food or store it in the refrigerator. Only three staff members will be permitted in the lounge at a given time.
- Meetings are to be held virtually when possible.
- Alternate plans for other whole-staff gatherings.
- Rearranged workstations to facilitate physical distancing.

Measures to trace exposed persons by the health department:

- Assigned seating and other facilities (restrooms, work areas, etc) as much as possible.
- Teachers and administration shall limit unnecessary visits to classrooms. Proper PPE shall be worn by all staff and administration visiting classes.
- Maintenance personnel or other personnel who must be granted access to the building will provide their contact information and destination in a visitor log, to aid with contact tracing.

A limited number of visitors other than necessary employees and students:

- Vendor access will be restricted to times when students are not present.
- Family visits will be prohibited.
- Staff is required to use an assigned prep area and restroom, on the same section/floor where they teach.

In-Person Protocol: Appendix B

Health Protocols

It is essential for the Michigan Islamic Academy community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

State statute gives schools the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (MI Code R 325.175). In addition, the local health department has the authority to exclude students from school and may order students and others to isolate or quarantine. MIA is committed to working closely with our local and state health departments and attends weekly meetings with the Washtenaw Department of Health.

Symptoms Impacting Consideration for Exclusion from School

Students and employees will be trained to recognize the following COVID-19-related symptoms: from [Print Resources](#)

- Fever of 100.4° F or greater
- Cough or chest pain
- Shortness of breath or difficulty breathing
- Chills, sometimes with shaking
- Nausea, vomiting, or diarrhea
- Pinkeye
- Body aches
- Headache
- Sore throat
- New loss of sense of taste or smell
- Runny nose and/or sneezing
- New symptoms common with new COVID-19 variants

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 that is not otherwise explained with a note from their family doctor, or a resolution of symptoms AND negative COVID-19 test, as based on [CDC guidelines](#). As symptomatic individuals who are fully vaccinated commonly present with symptoms similar to that of a mild cold or allergies, individuals exhibiting such symptoms may be asked to stay home until their symptoms are resolved or they provide a negative COVID-19 test.

Return to School After Exclusion for presumed/confirmed COVID

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

Persons who are confirmed or presumed to have COVID-19, based on positive test results or symptoms may return if the following three conditions are met:

- They have not had a fever for at least 72 hours (three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms are improving (for example, when cough or shortness of breath are improving); and
- At least 10 calendar days have passed since symptoms first appeared.

The state [website](#) has a list of testing facilities, their location, and hours of operation. This list is updated frequently.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers); and
- Other symptoms are improving (for example, when cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared

Tested Positive- Asymptomatic

Persons who have not had symptoms but test positive for COVID-19 may return when they have gone ten calendar days without symptoms and have been released by a healthcare provider.

Tested Positive- Impact on School Operations

Establish predetermined thresholds for mitigation strategies by following the CDC guidelines which can be found [here](#). Reference page 3, “When a confirmed case has entered a school, regardless of community transmission.” For Contacts of Confirmed COVID-19 Cases (reference page 3).

Screening

The current [CDC guidelines](#) recommend screening all students and employees for COVID-19 symptoms and history of exposure. Screening can consist of self-screening, school-based screening, and/or medical evaluation including lab testing. The type and extent of screening is at the discretion of the district/school.

Self-Screening

Michigan Islamic Academy will communicate information to parents and employees about the symptoms of COVID-19 and require them to self-screen before coming to school. Students and employees exhibiting symptoms of COVID-19 (See Appendix B: Symptoms Impacting Consideration for Exclusion from School) without being otherwise explained, are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

School-Based Temperature Screening

Using touch-free thermometers, staff at the drop-off area will screen unvaccinated students' temperatures in the morning. All employees and visitors arriving to school will be screened by the respective building's Front Desk Administrator

o Observational/Self-Reported Screening

The school will provide professional development regarding the recognition of COVID-19 symptoms and screening. Students and employees will be screened for symptoms via a screening app prior to arrival at the school. Students and employees exhibiting symptoms of COVID-19 without being otherwise explained are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

o Students and staff will be required to submit proof of a negative COVID-19 test prior to the start of school. Additionally, periodic surveillance testing throughout the school year on a random sampling of students and staff, and weekly screening testing for unvaccinated students and staff, will be required based on the availability of tests through the local department of health.

Medical Inquiries

- If a parent tells the school that a student is ill, the school may ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the school can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- If a person is obviously ill, the school may make additional inquiries and may exclude the person from school property.
- The school will protect confidentiality of medical information while informing any contacts that they may have been exposed to COVID-19.

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, or has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the school may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days.

Wearing Masks and Other Personal Protective Equipment (PPE) - Non-students

For the purposes of this document, face coverings include masks that meet a standard, non-medical grade disposable face masks, cloth face coverings (over the nose and mouth), or full-face shields to protect eyes, nose, and mouth. The current [CDC guidelines and MDE guidelines](#) recommend that all employees wear face masks (disposable, cloth, or masks that meet a standard) that fit snugly. Fashion scarves, knit scarves, gaiters or buffs, or bandanas will not be acceptable in the school environment. Cloth face coverings should be at least 2 layers of densely woven fabric that fit closely to the face. Masks may incorporate a plastic "window" to allow children to see the face. Medical grade masks are also acceptable, including N95 masks for higher-risk staff members. Masks must not have exhalation valves.

- All staff and students will be required to wear a mask. Teachers will have the option to wear a face shield in the classroom in addition to the mask.
- The school will provide staff and students with masks.
- Some non-students may be required to wear additional PPE (i.e. health-related, custodial staff, specialized positions, etc.) when directed to do so by the school administration.
- Maintenance personnel or other personnel who must be granted access to the building will be required to wear proper PPE, fill out a screening form and/or Covid-19 testing may be requested for unvaccinated individuals.
- Additional accommodations may need to be made for staff based on their individual health condition.

Wearing Masks and other Personal Protective Equipment (PPE) - Students

Mask-wearing requirements or recommendations in schools should be consistent with state and local guidelines. The current [CDC guidelines](#) recommend that all students wear cloth face coverings.

- Students in Grades Pre-K and up are required to wear a mask at all times except during lunch, when students will be required to wear a face shield in place of a mask. MIA families will be charged for the cost of the face shields, masks, and any other PPE that the school provides.

- Some students may be required to wear additional PPE (i.e. health-related, special circumstances, etc.) when directed to do so as per their individual health condition.
- It may be necessary for the school to provide masks for those students.
- Additional accommodations may need to be made for students based on their individual health condition.

Isolation Space COVID -19 Symptomatic

Students or employees who are feeling ill with possible COVID-19 symptoms can rest in the designated isolated rest area where they may be evaluated and/or wait for pick up to be transported for off-site testing. All waiting staff and students should wear a face mask. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day (as needed). Strict Physical Distancing will be required and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents. All staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions. Symptomatic students or staff will be able to return to school when they have a negative covid test or are released from isolation per CDC guidelines.

Isolation Space Non-COVID-19 Related

Students who do not display symptoms of COVID-19 can be seen and treated in the Vice Principal's Office. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e., diabetes or seizures), those requiring medical treatments (e.g. insulin injections) and those with individual health needs.

Confirmed Case of COVID-19 on School Property

1. Any person with a positive COVID-19 test shall trigger the established pre-determined thresholds for mitigation strategies following the CDC guidance which can be found [here](#). Reference page 3, "When a confirmed case has entered a school, regardless of community transmission."
2. When there is confirmation that a person infected with COVID-19 was on school property, the school will contact the local health department immediately. Unless extenuating circumstances exist, the school will work with the local health department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine class and/or building closure.
3. The school will close off areas that are heavily used by the individual with the suspected or lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already

passed since that person was on campus. If there are no staff or students on site, the custodial staff will wait 24 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, the cleaning will occur immediately.

4. Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, the school will notify all teachers, staff, and families of all students in the school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on-campus activities.
5. If a closure is determined necessary, the school will consult with the local health department to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs. [CDC Schools Decision Tree](#); [CDC Considerations for Schools](#)

It is the responsibility of the local health department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the local health department. The school will collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school so that they may be contacted and asked to quarantine at home for 10-14 days.

Immunizations

Immunization requirements will remain in effect. Proof of Covid-19 vaccination will be required for all students and staff eligible for the vaccine. Covid-19 vaccination waivers may be granted for medical and/or philosophical reasons.

Preventative Measures

The priority for preventing the spread of disease in the school setting is to insist that sick employees and students stay home. Additionally, students and employees should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19.

Some people can be infected with COVID-19, but show no signs of illness even though they are contagious and can spread the disease to others. It is also unknown how contagious people are, or how long they are contagious, before they begin to exhibit symptoms of illness. Thus, these employees or students may be present at school and show no signs of illness yet be capable of transmitting the disease to others. In these situations, the most important mitigation strategies are vaccination, Physical Distancing ,

frequent handwashing, appropriate PPE, and adequate ventilation to avoid airborne virus spread. Along with handwashing, the avoidance of touching one's face, eyes, nose, or mouth are also important steps a person can take to avoid becoming sick or spreading germs to others. Michigan Islamic Academy will require that employees and students wash their hands often and, if soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. The school will incorporate key times into the school day when all persons should wash their hands.

Health and Hygiene Practices: General

1. Students will receive a detailed orientation on appropriate hygiene practices and other mitigation practices on or prior to the first day of school.
2. Reinforcing healthy habits regarding handwashing is expected and guidance can be found [here](#). Students will be frequently engaged in supervised handwashing for a minimum of 20 seconds at key times at least two times each day. These key times will be done in a staggered class pattern as necessary for maintaining Physical Distancing between students and will include:
 - Start of the school day
 - Before/After eating
 - After using the restroom
 - After blowing the nose, coughing, or sneezing
 - After using shared equipment
3. The school has set up hand sanitizer stations at the school entrance and other key areas. For those classes with their own sinks, students will wash their hands with soap and water upon entering the room. All classrooms have been stocked with hand sanitizers for staff and students to use frequently.
4. Students, teachers, and staff are encouraged to cover a cough or sneeze with a tissue, and if not available, cover it in their elbows. Used tissues should be thrown in a non-touch or lid-free trash container, and hands should be washed immediately with soap and water for at least 20 seconds or hand sanitizer should be used.
5. Water fountains will not be utilized until further notice; water filling stations may be available. Everyone must bring bottled water.
6. More frequent cleaning practices will be instituted, including additional cleaning by janitorial staff, as well as encouraging children to, in ways that are safe and developmentally appropriate, clean their own spaces before and after use. Frequently touched surfaces will be cleaned and sanitized several times throughout the day. This includes objects such as door handles, common tables/desks, shared supplies such as art supplies, and high touch devices such as shared laptops or desktops. Student desks will be wiped down after every period. All staff will be required to wear gloves, masks, and face shields when performing cleaning activities
7. All cleaning and disinfecting supplies are stored safely out of reach of children.
8. Whenever possible, windows will be opened to improve airflow by allowing outside air to

circulate in the building and dual fans placed in the windows that will both remove room air and replace with fresh air. Also, whenever possible, classes will be held in an outdoor space that is safe, removed from other classes, and as free from distractions as possible.

9. Quality air purifiers with true HEPA filters (when possible) will be purchased for every classroom.
10. Hydrogen peroxide solution (3%) will preferentially be used for surface disinfection, and allowed to air dry after spraying. Visible soil should be first cleaned with soap and water before any disinfection. Isopropyl alcohol (70%) can also be used to disinfect electronics or other surfaces.
11. Diluted bleach solution may be used as needed but should not be used while children are present or prior to the school day, to avoid lung irritation.

More information regarding preventative measures can be found below.

- [Signs and Symptoms of COVID-19](#)
- [Physical Distancing](#)
- [Handwashing](#)
- [How COVID-19 Spreads](#)
- [Cleaning Procedures and Considerations](#)
- [Proper Use of Cloth Face Coverings](#)
- [Parent Checklist](#)
- [Symptoms of COVID-19](#)
- [Printable CDC Resources](#)

In-Person Protocol: Appendix C

Attendance, Extra-Curricular and Co-Curricular Guidelines

Attendance

Per 380.1561 Compulsory attendance at public school; enrollment dates; exceptions, in Sec. 1561, students must attend 90% of the days a course is offered (with some exceptions) in person in order to be awarded credit for the course and/or be promoted to the next grade. This requirement remains in effect during the 2021-22 school year. Given the public health situation, student attendance may be earned through the delivery of virtual instruction. Parents opting for any instructional format — virtual, on-campus, and/ or hybrid — must stick to the format for the entire semester unless on a case-by-case basis granted otherwise by the school’s administration. Per MDE, schools may temporarily limit access to on-campus instruction and offer virtual-only instruction until conditions are favorable for face-to-face instruction.

Guidelines

The goal of Physical Distancing (also called “physical distancing”) as defined by the [CDC](#) is keeping a safe space (at least 6 feet) between yourself and other people who are not from your household. Understanding that it is not possible to follow these guidelines indoors or outdoors in a school setting consistently at all times, an effort will be made to create as much distance as possible. It is required that students and staff wear face coverings especially when distancing is limited and the individual is participating in rigorous activity.

Again, given the fluid situation of COVID-19, these guidelines are subject to change.

- All state and local guidelines for group limitations will be followed and Physical Distancing encouraged as much as possible.
- Teachers, staff, and students will wear face masks and have the choice of wearing face shields in conjunction with the face mask.
- Consideration will be given to [vulnerable individuals](#) and it is encouraged for each of these individuals to seek medical guidance regarding his/her individual level of participation.
- Prior to participation, all students must submit the mandatory Health Liability Form upon enrollment.
- All students and staff will be [trained](#) in recognizing and screening for signs/symptoms of COVID-19 prior to participating in workouts, rehearsals, or practices. See Appendix B.
 - Any person with COVID-19-related symptoms will be removed from the classroom/ group and kept in isolation until picked up from the school campus. School

administrators will follow up with the person's health status/test results to determine the triggering of the COVID-19 established mitigation response. See page 13.

- Specific return-to-school protocol will be followed in reference to participation for a student or staff member who has passed the required 10 days after a COVID-19 diagnosis plus 72 hours without fever, with improving symptoms. [Signs](#) displaying symptoms will be posted to educate students.
- Individuals will be reminded to wash their hands for a minimum of 20 seconds with warm water and soap or use hand sanitizer before touching any surfaces or participating in an activity.
- The number of inter-school events, duration, and/or participants present will be limited per CDC guidelines, i.e. suspended until conditions are favorable.
- Interschool athletics will be suspended until conditions are favorable.
- The size of any gathering will be decreased as much as possible to reduce risk and meet the required size limitations or else that gathering will be canceled. Until further notice group prayers for elementary students will be held in individual classrooms with appropriate physical distancing. Group prayers for middle and high school students will be held in the prayer hall for the daily mid-afternoon prayer and in the gymnasium for the congregational Friday prayer. Ablution will be performed in the gymnasium bathrooms for the congregational Friday prayer.
- Cleaning schedules and equipment/supplies for the purpose of mitigating any communicable diseases will be implemented for all facilities. Staff is to clean and disinfect all equipment prior to and after usage following [CDC and EPA](#) guidelines.
- There will be no sharing of clothing, shoes, towels, or water bottles.
- Hand sanitizer, masks, gloves, and face shields will be available at all times.
- Any shared equipment or surfaces is to be cleaned prior to and immediately following use. Coaches will be responsible for cleaning with appropriate training and PPE.
- Shared hydration stations (water fountains) will be utilized only for filling individual, labeled water bottles.

In-Person Protocol: Appendix D

Student Support Programs

Teachers may begin documenting learning gaps based on the beginning of year assessments when school resumes. IEPs/504 Plans will be developed accordingly. More guidance on the support programs will be available based on the unique needs of identified students.

Students' social-emotional growth will be supported by conducting daily mental health checks and incorporating physical activity and opportunities for socialization in their schedules and daily lessons through physical education classes (with Physical Distancing measures and proper hygiene practices in place), periodic stretch breaks, extracurricular activities, assemblies or ceremonies that can be held remotely if needed, and more.

Appendix E

Mitigation Strategy

Michigan Islamic Academy works with the Michigan Department of Education and the Washtenaw County Department of Health to help prevent the spread of COVID-19 among students, staff, and teachers. School officials seek guidance from pertinent avenues on an ongoing basis and update school procedures, operational plans, and mitigation strategies as needed.

Although evidence shows that most children infected with COVID-19 have mild symptoms, some children will develop serious illness, especially those children at risk because of underlying health issues. We also know that children can be asymptomatic carriers of viruses. Children at higher risk of serious illness should see their health care provider for the most appropriate safety precautions. Also, teachers and staff, especially those 65 years of age and older or who have underlying health conditions, should consult with a health care provider.

Michigan Islamic Academy is making a concerted effort to establish a safe onsite learning environment and effectively respond to COVID-19 cases in the unfortunate event of occurrence in its facilities. Any student, teacher, administrator, or staff member who is symptomatic for infection should stay home and consult his/her primary care provider or seek testing. [The state website](#) has a list of over 200 testing facilities, their location, and hours of operation. This list is updated frequently.

If an individual in one's home has COVID-19 or is quarantined because of COVID-19, those in the household should also stay home for a minimum of ten school days. Return to school after documented infection with COVID-19 should be directed by the individual's health care provider.

The mitigation strategies have been adapted from CDC's "Guidance for COVID-19 Prevention in K-12 Schools" available on [CDC's website](#).

Appendix F

Emergency Drill Guidance for the 2020 – 2022 School Year

As we return to our building for this upcoming school year amid concerns of COVID-19, we recognize that the possibility of routine hazards will still need to be planned for. Conducting emergency drills is a vital element of emergency preparedness. Below are options as we seek to conduct drills with public health in mind. These considerations were developed in consultation with the Michigan State Fire Marshal and the guidance from the Michigan Department of Education. Emphasis will be placed on educating students and staff on policies and proper procedures for any drills that have been modified, keeping in mind that it is important to seek safety immediately.

Fire Drills:

- MIA will choose to “slow down” fire drills. This may include sounding the alarm for all occupants to be familiar with the sound, silencing, and then beginning a slow and orderly evacuation. This will help occupants know what the fire alarm sounds like and practice their evacuation while maintaining Physical Distancing.
- Building and school safety leaders will work to anticipate log-jams or other problems.
- Drills will be clearly announced so students and staff are aware of the drill.
- The school will consider implementing one-way hallways for evacuation to lessen the instances of “crossing paths.”
- Rally points may need to be reconsidered to accommodate Physical Distancing . Building leaders will evaluate these locations and consider where fire department and law enforcement will park in the event of an actual alarm.
- Caution will be exercised with any drill that involves dividing grade levels or hallways, as having a subset of students and staff ignoring an alarm for a drill may cause confusion in the event of an actual alarm.

Tornado Drills:

- MIA will consider announcing the drill and having students move to their shelter location one classroom at a time, or slowly in waves. Teachers and building leaders will emphasize Physical Distancing while ensuring occupants would be able to locate their shelter in the event of severe weather or a tornado.
- Drills will be clearly announced so students and staff are aware of the drill.
- The school will consider implementing one-way hallways for evacuation to lessen the instances of “crossing paths.”

- Caution will be exercised with any drill that involves dividing grade levels or hallways, as having a subset of students and staff ignoring an alarm for a drill may cause confusion in the event of an actual alarm.

Active Shooter / Lockdown Drill:

- The most common form of an active shooter drill remains the lockdown drill.
- The school will emphasize Covid-19 safety procedures and protocols while practicing active shooter drill actions. If the plan involves moving to a safe shelter location, Physical Distancing will be maintained.
- If a location is impractical for a drill due to Physical Distancing requirements, teachers and staff will emphasize where students should go in the event of an active shooter without actually going to that location during the drill.

Appendix G

References This document was created through a combination of original resources created by Michigan state agencies and plan outlines created by other states. Additionally, development relied heavily on materials developed from the following documents:

Centers for Disease Control and Prevention. Coronavirus, 2019, *Interim Guidance for Child Care Programs*.

Michigan Department of Education. *Michigan COVID-19 Guidance for Operating Schools Safely*https://www.michigan.gov/documents/coronavirus/COVID-19_Guidance_for_Operating_Schools_Safely_728838_7.pdf

Centers for Disease Control and Prevention, (2019). Coronavirus 2019, COVID-19. *How to protect yourself*.
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Centers for Disease Control and Prevention (2020). *Guidance for Administrators of US K-12 Schools and Child Care Programs*.
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

Centers for Disease Control and Prevention, (2020). Coronavirus 2019, COVID-19. *Cleaning and Disinfecting Your Facility. Everyday Steps, Steps When Someone is Sick, and Considerations for Employers*.
<https://www.cdc.gov/coronavirus/2019-ncov/prepare/disinfecting-building-facility.html>

Environmental Protection Agency, (2020). Pesticide Registration. *List N: Disinfectants for Use Against SARS-CoV-2*.
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

National Institutes of Health, (2020). *New Coronavirus is Stable for Hours on Surfaces, SARS-CoV-2 stability similar to the original SARS virus*.
<https://www.nih.gov/news-events/news-releases/new-coronavirus-stable-hours-surfaces>

Washtenaw Department of Public Health
<https://www.washtenaw.org/1129/Health-Department>